

Annexure 1

PUBLICATION OF INFORMATION REGARDING ITMES SPECIFIED IN RULE 4(1)(B)(i) OF THE RIGHT TO INFORMATION ACT, 2005

The particulars of the organisations, functions and duties

Name of the Department/Organization

Social Welfare Department

FUNCTIONS & DUTIES

The Welfare Department of Chandigarh is running various welfare schemes and institutions for the welfare of the Scheduled Caste, Other Backward Classes, and Persons with Disabilities, Women and Children and other vulnerable sections of the Society. The Department is managing one Nari Niketan, and many other institutions which are being run or managed through various Non-Government agencies. The various schemes of welfare department are Development of Skills amongst SC children living in Jhuggies and Slum Areas; Seminar on Life, Mission & Work of Baba Saheb Dr.B.R. Ambedkar, Monetary Relief/ Rehabilitation of Victims of Atrocities; Strengthening of Machinery for the enforcement of PCR Act, Housing Scheme for Scheduled Castes (Dr.Ambedkar Awas Yojana), Post Delivery Financial Assistance to Women for Nutrition; Cash Award for the Children of Safai Karamcharis; Apni Beti Apna Dhan; Holiday Camps for Scheduled Caste; Encouragement to inter-caste Marriage etc. For Social Security and Welfare of Women and Children, there are schemes like Creches for the Children of Working Mothers; Construction of Anganwari Centres; Home for Delinquent/Neglected Children; Children in need of care and protection; Financial Assistance to Widows/Destitute Women; Nari Niketan; Hamari Beti and Provision for Disaster Risk Reduction (DPR) etc. 450 Anganwari Centres are being run by the ICDS Projects. For the disabled, schemes of Subsidy on Petrol/Diesel; Prosthetic Aid, Unemployment Allowance etc. are being implemented. For the aged, scheme of Old Age Pension is being implemented and Identity Cards to Senior Citizens are also being issued. An Ex-Gratia payment to the family of deceased Govt. servants is being released by this department. The disbursement of pension under the scheme Old Age Pension, Pension to Disabled Persons and Pension to Widows and Destitute Women is being made through Aadhaar enabled Bank Account from 23.5.2013. The following institutions are functioning in the Union Territory of Chandigarh for providing shelter to the aged, Disabled and Shelter Home for Women.

1. A Senior Citizens Home has been set up Sector 43, Chandigarh which is being managed by Chandigarh Child & Women Development Corporation.
2. An Observation-cum-Special Home for Reception of Children conflicting with law and Children Home for the children in need of care and protection with a capacity of 50 each under the provisions of Juvenile Justice (Care & Protection) Act, 2000, has been set up in Sector 25 (for Male) and Sector 26 (for female), Chandigarh which is being managed by Chandigarh Child & Women Development Corporation and Social Welfare Department.
3. A Home for Old & Destitute People is functioning in Sector 15, Chandigarh in the Govt. building which is being managed by the Chandigarh Scheduled Castes Backward Classes & Minorities Financial & Development Corporation
4. Vocational Training and Production Centre for Disabled building has been set up in Sector 46, being managed by Chandigarh Child & Women Development Corporation.
5. A Shelter Home for Women in Difficult Circumstances has been set up in Sector 43, Chandigarh under Swadhar Scheme of Govt. of India run by Association for Social Health in India (ASHI)
6. Children Home for Girls, Sector 15, Chandigarh is being managed by the Chandigarh Child and Women Development Corporation.
7. Snehalaya (VTC-Maloya) is being managed by the Chandigarh Child and Women Development Corporation.
8. Day Care Centre for Elderly Disabled in Home for Old & Destitute People, Sector 15, Chandigarh is being run by Chandigarh Scheduled Castes, Backward Classes & Minorities Financial & Development Corporation.
9. Day Care Centre for Disabled in Aasha Kiran, Sector 46 is being run by Chandigarh Child and Women Development Corporation.,

The total budget provision for the welfare schemes are Rs.5394.43 Lakhs for the year 2018-19 out of which Rs.3005.07 Lakhs has been utilized upto 15th Nov, 2018.

Annexure-2		
PUBLICATION OF INFORMATION REGARDING ITMES SPECIFIED IN RULE 4 (1) (B) (ii) OF THE RIGHT TO INFORMATION ACT, 2005		
(The powers and duties of the officers and employees)		
Name of the Department/Board/Corporation/Institution/Office: Social Welfare Department		
S.No.	Name of the Post	Powers and duties (in brief)
1.	Sh.Raman Kumar, Research Officer	Supervisory work of Research Assistant
2.	Smt.Devinder Kaur, Superintendent (Transferred from O/o Chief Architect under Transfer policy)	All Supervisory work of Social Welfare Department
3.	Sh. Youssuf Masih, Superintendent	He is looking after the work relating to Persons with Disabilities (all policy matters), Schemes of Disability Sector i.e. Prosthetic Aids, Unemployment Allowance, Petrol Subsidy, Pension to Disabled persons, Drug Abuse, Beggar Act.
4.	Mrs.Saroj, Sr.Assistant	All work relating to Accounts (Budget, Plan/Non-Plan, preparation of bills, expenditure, Maintenance of Cash Book, Audit) All work relating to release of Old Age/Widow/Handicapped Pension, Pension to the Children of Widows. Sanction of Old Age Pension. Consolidated information regarding schemes sought by the Administration or Government of India from time to time. Coordination officer regarding e-district project, e-office, Aadhar linked biometric attendance.
5.	Research Assistant (Work assigned to Mrs. Deepa, Clerk)	All work related to Welfare of SC, Other Backward Class, Safai Karamcharis, SCA to SCP, preparation of SCP, Constitution of Board of Directors of SC/BC Corpsn., Reservation roster checking for all the Departments under the Chandigarh Administration Widow Pension, Pension to dependents of Widows. RTI Matter, Implementation of PCR/POA Act
6.	Mrs.Sushma, Sr. Assistant	All work related to Women. All work related to Children. Release of funds for running of Creches (ICCW, Sewa Bharti, Holiday Home Society) Reconstitution of Board of Directors of Chandigarh Child & Women Development Corporation. Grant-in-aid to Social Welfare Advisory Board. Grant-in-aid to Voluntary Organization. Work related to NSAP (Financial Assistance to National Family Benefit Scheme).
7.	Sh.Bal Krishan, Sr.Assistant	All work related to welfare of minorities Establishment of Social Welfare Department and their institutions and Establishment of Deputy Director (Integrated Child Development Services) Construction of Govt. Buildings. All work related to Senior Citizens and online Senior Citizens Cards.
8.	Steno Typist	Vacant
9.	Sh.Ram Singh, Sr. Assistant	Presently working in GMCH-32 under transfer policy.
10.	Sh.Krishan, Jr. Assistant	Dairy and Dispatch of Social Welfare Department Purchase of Stationary/Store Items and maintenance

	(Transferred from O/o GMCH-32 under Transfer policy)	of Stock Registers, Care Taker work pertaining to Social Welfare Department.
11.	Mrs.Deepa, Clerk	Work relating to the seat of Research Assistant.
12.	Mrs.Vasudha, Clerk	Record Keeper of the seat of Research Assistant and Senior Assistant (Sh.Bal Krishan)
13.	Sh. Robin Sahota, Driver	Driver of Bolero Vehicle No. CH 01 GA 6993
14.	Sh.Ranbir Singh, Peon	Attached with Secretary Social Welfare office
15.	Sh.Maya Lal, Peon	Deputed in Nari Niketan.
16.	Sh.Govind Singh, Chowkidar	Deputed in Head Office
Staff employed on Outsourcing		
17.	Mr. Suman, Computer Programmer	Updation of Court Cases and Pension list and other schemes on website. Preparation of all pension lists Payment under NSA Schemes on PFMS portal Attending the public relating to pension.
18.	Mrs. Kusum, Clerk-cum-Computer Operator	Attached with Research Assistant.
19.	Mr. Sher Singh, Clerk-cum-Computer Operator	Attached with Mrs. Sushma, Sr. Assistant
20.	Ms. Neelam, Bill Clerk-cum-Computer Operator	Attached with Mrs. Saroj, Sr. Assistant (Accounts).
21.	Mrs. Charanjit Kaur, Clerk-cum-Computer Operator	Old Age Pension, Disability Pension
22.	Mr.Vishnu Shankar, Clerk-cum-Computer Operator	Widow Pension, Pension to Dependent of Widows
23.	Mrs.Ritu, Clerk-cum-Computer Operator	Attached with Sh.Bal Krishan, Sr. Assistant.
24.	Mrs.Bhamini, Clerk-cum-Computer Operator	Attached with Sh.Youssuf Masih, Sr. Assistant.
25.	Mr.Balwant, Peon	Deputed in Head Office
26.	Mr.Bhoj Raj, Peon	Deputed in Head Office
27.	Mr.Sahil, Peon	Deputed in Head Office
28.	Mr.Vivek, Peon	Deputed in Head Office
Nari Niketan, Sector 26, Chandigarh		
27.	Mrs.Neelam Rani Verma, Lady Craft Teacher	Provide Training to the residents of Nari-Niketan
28.	Mrs. Renu, Clerk	Looking after the work in Nari Niketan.
29.	Ms.Kanta, Female Attendant	Retired on 31.10.2017.
30.	Mrs.Kamlesh, Female Attendant	Look after the residents of Nari-Niketan, Sector-26, Chandigarh round the clock
31.	Sh.Ashwani Kumar, Chowkidar	Watch safety & security in Nari-Niketan, Sector-26, Chandigarh
32.	Sh.Ramjeet, Watch & Ward	Watch safety & security in Nari-Niketan, Sector-26, Chandigarh
33.	Sh.Sohan Lal, Watch & Ward	Watch safety & security in Nari-Niketan, Sector-26, Chandigarh
34.	Ms.Manisha Sweepress	Doing dusting and sweeping in office and in institution.

35.	Sh.Devinder Singh, Peon-cum-Chowkidar	Senior CitizensøHome, Sector-43, Chandigarh
36.	Mrs. Mamta, Cook	Cook the food for the inmates of Nari Niketan, Sector 26.
37.	Ms.Sushila, Cook	-do-
38.	Ms. Sunita, Female Attendant	Look after residents of Nari Niketan.
39.	Ms.Manjeet Kaur, Female Attendant	Look after residents of Nari Niketan.
40.	Ms. Deepmala, Female Attendant	Look after residents of Nari Niketan.
41.	Ms.Veerpal Kaur, Staff Nurse	Provide medical care to residents of Nari Niketan.

ANNEXURE-3**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (iii) OF THE RIGHT TO INFORMATION ACT, 2005**

(The procedure followed in the decision making process, including channels of supervision and accountability)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S. No.	Nature/Type of Work	Level at which the case is initiated (Name of the Post)	Name of the Post which deal with the case before, the decision making authority	Level at which decision is made (Name of the post)
1	2	3	4	5
1	Encouragement to Inter-Caste Marriage	Research Assistant	Research Officer/ Superintendent	Director Social Welfare /Secretary Social Welfare
2	Post natal Assistance Scheme for Scheduled Castes women	Research Assistant	do	Do
3	Apni Beti Apna Dhan	Research Assistant	do	Do
4	Financial Assistance for the Marriage of Daughters of Widows/Destitute Women.	Research Assistant	do	Do
5	Financial Assistance to Dependent children of widows/destitute pensioners	Research Assistant	do	Do
6	Pension to widows and destitute women.	Research Assistant	do	Do
7	Juvenile Home	Senior Assistant	do	Do
8	Grant-in-Aid to CCWDC for running the Homes	Senior Assistant	do	Do
9	Release of Grant for running of crèches for the children of Working Mothers.	Senior Assistant	do	Do
10	Nari-Niketan	Senior Assistant	do	Do
11	National Family Benefit Scheme	Senior Assistant	do	Do
12	Pension to Disabled Persons	Senior Assistant	do	Do
13	Petrol Subsidy	Senior Assistant	do	Do
14	Assistance to handicapped Persons for Purchase of Aids/Appliances	Senior Assistant	do	Do
15	State Resource Centre	Senior Assistant	do	Do
16	Unemployment Allowance to the Handicapped Persons	Senior Assistant	do	Do
17	Old Age Pension Scheme	Senior Assistant (Accounts)	do	Do

18	Grant-in-Aid to Chandigarh Scheduled Castes Backward Classes & Minorities Financial & Development Corporation.	Research Assistant	do	Do
19	Issue of identity Cards to Senior Citizens.	Sr.Assistant	Sr.Assistant	Superintendent
20	Grant óin-aid to Voluntary Organization	Sr. Assistant	Do	Advisor to the Administrator

ANNEXURE-4**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (iv) OF THE RIGHT TO INFORMATION ACT, 2005**

(The procedure followed in the decision making process, including channels of supervision and accountability)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S.No.	Nature/Type of Work	Norms set by the department (number of days taken for decision making)
1	2	3
1	Encouragement to Inter-Caste Marriage	Within one month from the receipt of application
2	Post natal Assistance Scheme for Scheduled Castes women	Do
3	Apni Beti Apna Dhan	Do
4	Financial Assistance for the Marriage of Daughters of Widows/Destitute Women.	Do
5	Juvenile Home	Do
6	Grant-in-Aid to Chandigarh Child & Women Development Corporation Limited for running of Children's Home for Girls, Sec-15, Chandigarh	Do
7	Pension to widows and destitute women.	Do
8	Financial Assistance to Dependent children of widows/destitute pensioners	Do
9	Release of Grant for running of crèches for the children of Working Mothers.	Do
10	Nari-Niketan	Do
11	National Family Benefit Scheme	Do
12	Pension to Disabled Persons	Do
13	Petrol Subsidy	Do
14	Assistance to handicapped Persons for Purchase of Aids/Appliances	Do
15	State Resource Centre	Do
16	Unemployment Allowance to the Handicapped Persons	Do
17	Old Age Pension Scheme	Do
18	Grant-in-Aid for running of Old Age Home.	Do
19	Issue of identity Cards to Senior Citizens.	Do

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (v) OF THE RIGHT TO INFORMATION ACT, 2005**

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S. No.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions (Write circular No./date)	Any other Record/ Document
1	2	3	4	5	6
1	Juvenile Justice (Care & Protection of Children) Act, 2015	Chandigarh Juvenile Justice (Care & Protection of Children) Act, 2017	No	<p>1) Under Sub-Section(1) of Section-41 of this Act, the Chandigarh Administration registered the following Child Care Homes under JJAct 2015:-</p> <ol style="list-style-type: none"> 1. Snehalaya Children Home for Boys, Village Maloya, Chandigarh 2. After Care Home for Boys, Asha Kiran, VTC Sector 46, Chandigarh 3. After Care Home for Girls, Nari-Niketan, Sector 26, Chandigarh 4. Observation Home for Boys, Sector 25, Chandigarh 5. Special Home for Boys, Sector 25, Chandigarh 6. Snehalaya for Girls, Ashiana Building, Sector 15, Chandigarh. 7. Place of Safety earmarked at Observation and Special Home, Sector 25, Chandigarh 8. Observation Home for Female, Sector 26, Chandigarh 9. Special Home for Female, Sector 26, Chandigarh 10. Guru Asra Trust, Village Palsora, Sector 55, Chandigarh 11. Ashreya Home for Persons with Intellectual Disabilities, Sector 47, Chandigarh <p>2) Under Section-4 of the Act, a Juvenile Justice Board for exercising the powers and discharging duties conferred or imposed in relation to juveniles in</p>	<p>Registration No.221 dated 12.01.2017 (for 05 years)</p> <p>Registration No.222 dated 12.01.2017 (for 05 years)</p> <p>Registration No.223 dated 12.01.2017 (for 05 years)</p> <p>Registration No.224 dated 12.01.2017 (for 05 years)</p> <p>Registration No.225 dated 12.01.2017 (for 05 years)</p> <p>Registration No.5257 dated 20.06.2017 (for 05 years)</p> <p>Registration No.5258 dated 20.06.2017 (for 05 years)</p> <p>Registration No.8397 dated 20.12.2017 (for 05 years)</p> <p>Registration No.8396 dated 20.12.2017 (for 05 years)</p> <p>Registration No.4586 dated 23.08.2018 (for 03 months)</p> <p>Registration No.4189 dated 07.08.2018 (for 01 Year)</p> <p>Notification No.SW/JJ Act/ 2017/5001 dated 13.06.2017</p>

				<p>conflict with law has been constituted. The Senior most Magistrate after Chief Judicial Magistrate U.T., Chandigarh is Principal Magistrate of this Board.</p> <p>3) Under Section-35 of the Act, an Inspection Committee has been re-constituted.</p> <p>4) Under Section-29 of the Act, a Child Welfare Committee has been reconstituted.</p>	<p>Notification No.SW3/JJ Act/2017/5029 dated 13.06.2017</p> <p>Notification No.SW3/JJ Act/2017/5008 dated 13.06.2017</p>
2	Dowry Prohibition Act,1961	Chandigarh Dowry Prohibition Rules,2002	NIL	1) Under Sub-Section(1) of Section-8 of this Act, the Director Social Welfare, Chandigarh Administration has been appointed as a Dowry Prohibition Officer.	Notification No.11422-HIII(1)-96/23876-78 dated 11.12.96
3.	Protection of Women from Domestic Violence Act, 2005	Protection of Women from Domestic Violence Rules, 2006	NIL	<p>1) Under Section 8 of the Act, three Protection Officers has been appointed for exercising the powers and discharging duties in their respective areas under the provision of the Act.</p> <p>2) Under Section 10 of the Act, the Fifteen NGOs working for the welfare and development of women has been appointed as Service Providers for exercising the powers and discharging duties in their respective areas under the provision of the Act.</p>	<p>Notification No.SW3/DVW/2007/5217 dated 1.8.2007</p> <p>Notification No.SW3/DVW/2007/397 dated 19.1.2007</p>
4.	Immoral Traffic (Prevention) Act, 1956	-	NIL	Under Clause (b) of Sub-Section(3) of Section-13 of this Act, the Non-Official Advisory Bodies has been constituted with each Special Police Officer for advising him on question of general importance regarding the working of the aforesaid Act.	<p>Notification No.SW3/SIT/08/8023-8062 dated 10.10.2008 reconstituted vide</p> <p>Notification No. SW3/13/11655-11702 dated 24.12.2013 reconstituted vide</p> <p>Notification No. SW3/SIT/2016/3332 dated 01.04.2016</p>
5	The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995	Chandigarh Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act,2002	NIL	<p>1) Under Sub-Section(1) and (2) of Section-19 of this Act, the State Executive Committee has been constituted.</p> <p>2) Under Section-60 of the Act, the Secretary Social Welfare, Chandigarh Administration has been appointed as Commissioner for Persons with Disabilities.</p> <p>3) Under Section-50 of the Act, the Director Social Welfare, Chandigarh Administration has been appointed as Competent Authority for issuing certificates of registration to establish or maintain institutions for the persons with disabilities.</p>	<p>Notification No.SW3/SEC/2005/2810 dated 17.5.2005</p> <p>Notification No.UTFII(8)-97/11986 dated 27.8.97</p> <p>Notification No.SW1/HP/99/709 dated 31.3.99</p>

				<p>4) Under Rule-4 of (Chandigarh Persons with Disabilities Rule, 2002), the Medical Board constituted by the Finance Department, Chandigarh Administration vide Notification No.4135-FII(4)-88/9889 dated 1.7.88 as the Medical Authority for evaluation and assessment of various disabilities specified in Section-2 (b,e,l,n,o,q,r,t,u) of the Persons with Disabilities Act, 1995. The Medical Board constituted vide Notification No.SW2/SW/DP/2001/2116 dated 17.8.2001 as Additional Medical Authority for issuing disability I-Cards/Certificates in respect of Mentally Retarded Persons under Section-2 © of the Persons with Disabilities Act, 1995</p> <p>5) Under Rule-4 of (Chandigarh Persons with Disabilities Rule, 2002), a Special Medical Board in the Post Graduate Institute for Medical Education & Research, Chandigarh has been constituted to issue Disability Certificate to the Disabled Persons.</p>	<p>Notification No.SW2/SW/PWD/2002/22 Dated 6.1.2003</p> <p>Notification No.SW2/MED-Board/PWD/2004/2775 Dated 15.9.2003</p>
6	The Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989	The Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Rules,1995	NIL	<p>1) In pursuance of Rule-16 of the Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989, a State Level Vigilance and Monitoring Committee to review the implementation of the provisions of the said Act has been constituted under the Chairmanship of Secretary Social Welfare, Chandigarh Administration.</p> <p>2) The Court of Additional Session Judge, Chandigarh has been specified as Special Court to try the offences under Section 14 of this Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989.</p> <p>3) In exercise of the powers conferred by Section 15 of Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989, the Distt. Attorney, Chandigarh has been specified as Special Public Prosecutor for the purpose of conducting cases in the Special Court established under the said Act.</p>	<p>Notification No.SW1/Atro/2004/912 Dated 17.3.04</p> <p>Notification No.56/9/3-FII(14)-90/6909-13 Dated 12.7.90</p> <p>Notification No.SW1/Atro/2004/912 Dated 17.3.04</p>

				<p>4) In pursuance of the Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989 read with Rule-9 of the Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Rules,1995, the Home Secretary, Chandigarh Administration has been appointed as Nodal Officer coordinating the functions of the Distt. Magistrate and Supdt. Of Police/Other officers authorized by him as investigating officers for implementation of the provisions of the said Act.</p> <p>5) In pursuance of the Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Act,1989 read with Rule-10 of Scheduled castes and Scheduled Tribes (Prevention of Atrocities) Rules, 1995 the Director Social Welfare, Chandigarh Administration has been appointed as Special Officer for coordinating with the Distt. Magistrate, Supdt. Of Police and other officers responsible for implementing the provisions of the Act, various committees and SCs & STs protection Cell.</p>	<p>Order No.2078(M)-IH(7)-2002/12253-54 Dated 24.6.02</p> <p>Order No.2078(M)-IH(7)-2002/21052-53 Dated 12.11.02</p>
7	Protection of Civil Rights Act,1955	-	NIL	Nil	Nil
8	Haryana Prevention of Beggary Act.	-	NIL	<p>1) Under Section-2 of the Haryana Prevention of Beggary Act, 1971 (Haryana Act No.9 of 1971) as extended to the U.T., Chandigarh, a part of the Nari-Niketan Building, Sector 26, Chandigarh has been notified to be the certified institution and Special Home for Female Beggars.</p> <p>2) Under Section-2 of the Haryana Prevention of Beggary Act, 1971 (Haryana Act No.9 of 1971) as extended to the U.T., Chandigarh, a part of the Observation-cum-Special Home, Sector 25, Chandigarh to be the certified institution and Special Home for Child Beggars.</p> <p>3) Under Section-2 of the Haryana Prevention of Beggary Act, 1971 (Haryana Act No.9 of 1971)</p>	<p>Notification No.7669-HIII(2)-2002/17334-36 dated 10.9.2002</p> <p>Notification No.4881-HIII(2)-2007/11546-49 dated 11.6.2007</p> <p>Notification No.4023-HIII(2)-2007/9512-9515 dated 15.5.2007</p>

				as extended to the U.T., Chandigarh, a part of the Observation-cum-Special Home, Sector 25, Chandigarh to be the certified institution and Special Home for Adult Male Beggars.	
9.	Maintenance and Welfare of Parents & Senior Citizens Act, 2007	NIL	NIL	<p>In pursuance of Sub Section (3) of Section 1 of Maintenance and Welfare of Parents & Senior Citizens Act, 2007.</p> <p>In pursuance of Section 7(1) and (2) and Section 15(1) (2) of Maintenance and Welfare of Parents & Senior Citizens Act, 2007 to declare the offices of SDMs as the %Maintenance Tribunals+ and the office of the District Magistrate as Appellate Tribunal.</p> <p>Under Section 32 of The Maintenance and Welfare of Parents and Senior Citizens Act, 2007, Chandigarh Maintenance of Parents and Senior Citizens Rules, 2009.</p> <p>Amended adding Sub Rule 3(1), 3(2) and 3(3) in Rule 20 after Sub Rule (2) regarding procedure for eviction from property/ residential building of Senior Citizen/Parent and enforcement of eviction orders.</p>	<p>Notification No.SW1/Senior Citizens/2008/ 8542 dated 22.10.08.</p> <p>Notification No.Sw1/Sr.Citizens Act/ Tribunals/2008/9752 dated 22.12.2008.</p> <p>Notification No.SW1/Senior Citizens Rules/ 2009/6547 dated 12.08.2009</p> <p>Notification No.SW1/ Sr.Citizens/2014/3195 dated 28.03.2014.</p>
10.	Prohibition of Child Marriage Act, 2006.	-	NIL	Under Section 16 of the Prohibition of Child Marriage Act, 2006, the three SDM©, SDM(S) and SDM(E) have been appointed as Child Marriage Prohibition Officers.	Notification No.SW3/CMA/07/6357 Dated 11.10.2007.
11.	Commission for Protection of Child Rights Act, 2005	-	NIL	<p>1) Under Section 17 sub Section (2) (a) of the Commission for Protection of Child Rights Act, 2005, Mrs.Harjinder Kaur has been appointed as Chairperson of the Commission for Protection of Child Rights.</p> <p>2) Under Section 21, sub Section (1) of the Act, Director Social Welfare has been appointed as Secretary of Commission for Protection of Child Right Act</p> <p>3) Under Section 17(2)(b) the six non-official members have been appointed under Commission for Protection of Child Right (CCPCR).</p>	<p>Notification No.SW3/SCPCR/2017/17 67 Dated 16.03.2017</p> <p>Notification No.SW3/SCPCR/2014/23 94 Dated 11.03.2014</p> <p>Notification No.SW3/SCPCR/2018/15 54 Dated 16.03.2018</p>
12.	Protection of Children from Sexual Offence Act, 2012			1) Under Section 39 of Protection of Children from Sexual Offence Act, 2012, the NGOs and Professional experts has been designated to be associated with the pre trial and trial stage to assist the child.	Notification No.SW3//2014/1547 Dated 18.02.2014

				2) Under Section 39 of Protection of Children from Sexual Offence Act, 2012, the Chandigarh Administration has adopt and implement the guidelines framed by the Ministry of Women & Child Development , New Delhi for different stakeholders associated with the pre-trial and trial stage to assist the child.	Notification No.SW3//2014/7182 Dated 11.08.2014
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ANNEXURE-6

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (vi) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of categories of documents that are held or under control)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

Sr.No.	Category of documents
1.	NA

ANNEXURE-7

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (vii) OF THE RIGHT TO INFORMATION ACT, 2005**

(The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policies and implementation thereof)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

S.No.	Details/Type of arrangement made
1.	2.
1	Representation to the members of public is given in the various committees constituted by the Department for formulation of policies and its implementation.

ANNEXURE-8**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (viii) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of the Boards, Councils, Committees and Other Bodies)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

Sr. No	Name of the Boards	Name of the Councils	Name of the Committees	Name of other Bodies (S) constituted by the department	Whether meetings of these bodies are open to the public (Yes/No)	Whether the minutes of such meeting are accessible for public Yes/No
1	2	3	4	5	6	7
1	Medical Board in Govt. Institute for Mentally Retarded Children, Sector 32 Chandigarh to issue disability certificate/identity cards to the mentally retarded children.	State Council for the Welfare of Senior Citizens	State executive Committee for implementation of Persons with Disabilities (Equal Opportunities, Protection of Rights and Full participation) act,1995			
2.	Medical Board in General Hospital, Sector 16, to issue disability certificate/Identity card to the disabled persons.		State Level Committee to review the implementation and progress of National Social Assistance Programme.			
3.	Special Medical Board in Post Graduate Institute of medical Education & Research, Sector 12, Chandigarh to issue identity cards/certificates to the disabled persons.		State Level Vigilance and Monitoring Committee to review the implementation of the Provisions of SCs & STs prevention of Atrocities Act, 1989.			
4.	Juvenile Justice Board has been set up under JJ Act		State Level Standing Tripartite Committee for Union Territory at Chandigarh. Permanent Body regarding inclusion and exclusion of OBC caste in the State list of UT, Chandigarh.			
5	Transgender Welfare Board has been set up for welfare of Transgender in UT, Chandigarh		Child Welfare Committee and Inspection Committee under the provision of Juvenile Justice (care & Protection of Children) Act,2015			

6			Committee for Protection of Women's Rights.			
7			Apex Committee for protection of women from Sexual Harassment in work places.			
8			Committee for advise and assist to the Dowry Prohibition Officer for the efficient performance of functions under the Dowry Prohibition Act,1961.			
9			Executive Committee has been constituted under the Integrated Child Protection Scheme (ICPS) vide Notification dated 10.3.2011.			
10			Selection Committee has been constituted for appointment of Chairperson and Members of CWC and Members of JJB under the Chairmanship of Retired Judge of Hon'ble Punjab and Haryana High Court			
11			Monitoring Committee has been constituted to visit and oversee the functioning of Shelter Homes/Children Homes			
12			A committee for appointment of Chairperson and Members of CCPCR has been constituted under Chairmanship of Worthy Adviser to the Administrator, UT, Chandigarh			
13			Internal Complaint Committee for Protection of Women from Sexual Harassment in Work Place.			

ANNEXURE-9**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (ix) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of the Boards, Councils, Committees and Other Bodies)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

S.No.	Name of the Officer/Employee & Designation	Telephone No.(O)
1	2	3
1.	Sh.Raman Kumar, Research Officer	2700062
2.	Smt.Devinder Kaur, Superintendent	2700062
3.	Sh.Youssuf Masih, Superintendent	2700062
4.	Mrs.Saroj, Sr.Assistant (Accounts)	2700062
5.	Sh.Bal Krishan, Sr.Assistant	2700062
6.	Research Assistant	Vacant
7.	Mrs.Sushma, Sr.Assistant	2700062
8.	Sh.Krishan, Jr. Assistant	2700062
9.	Steno-Typist	Vacant
10.	Mrs.Deepa Aswal, Clerk	2700062
11.	Mrs.Vasudha, Clerk	2700062
12.	Sh.Robin Raj Sahota, Driver	2700062
13.	Sh.Ranbir Singh, Peon	-
14.	Sh.Maya Lal, Peon	2750003
15.	Sh.Govind Singh, Chowkidar	2700062
16.	Sh.Suman, Computer Programmer	2700062
17.	Mrs. Kusum, Clerk-cum-Computer Operator	2700062
18.	Mr. Sher Singh, Clerk-cum-Computer Operator	2700062
19.	Ms. Neelam, Bill Clerk-cum-Computer Operator	2700062
20.	Mrs. Charanjit Kaur, Clerk-cum-Computer Operator	2700062
21.	Mr.Vishnu Shankar, Clerk-cum-Computer Operator	2700062
22.	Mr.Balwant, Peon	2700062
23.	Mr.Bhoj Raj, Peon	2700062
24.	Mr.Sahil, Peon	2700062
25.	Mr.Vivek, Peon	2700062
Nari Niketan, Sector 26, Chandigarh		
26.	Mrs.Neelam Rani Verma, Lady Craft Teacher	2750003
27.	Mrs. Renu, Clerk	2750003
28.	Mrs.Kamlesh, Female Attendant	2750003
29.	Sh.Ashwani Kumar, Chowkidar	2750003
30.	Sh.Ramjeet, Watch & Ward	2750003
31.	Sh.Sohan Lal, Watch & Ward	2750003
32.	Ms.Manisha Sweepress	2750003
33.	Sh.Devinder Singh, Peon-cum-Chowkidar	2750003
34.	Mrs. Mamta, Cook	2750003
35.	Ms.Sushila, Cook	2750003
36.	Ms. Sunita, Female Attendant	2750003
37.	Ms.Manjeet Kaur, Female Attendant	2750003
38.	Ms. Deepmala, Female Attendant	2750003
39.	Ms.Veerpal Kaur, Staff Nurse	2750003
40.	Ms. Prema, Lady Mali	2750003

ANNEXURE-10**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (x) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of the Boards, Councils, Committees and Other Bodies)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S.No.	Name of the Officer/Employee & Designation	Monthly emoluments(Rs.)
1	2	3
1	Sh.Raman Kumar, Research Officer	76998
2	Sh. Youssuf Masih, Superintendent	77352
3	Mrs.Saroj, Sr.Assistant	85840
4	Research Assistant	Vacant
5	Mrs.Sushma, Sr.Assistant	68094
6	Sh.Bal Krishan, Sr.Assistant	56050
7	Sh.Ram Singh, Junior Assistant	50906
8	Mrs.Deepa. Aswal, Clerk	47046
9	Mrs Vasudha Pawar, Clerk	19250
10	Sh. Robin Raj Sahota, Driver	28108
11	Sh.Ranbir Singh, Peon	41201
12	Sh.Maya Lal, Peon	46035
13	Sh.Govind Singh, Chowkidar	43804
14	Mr. Suman, Computer Programmer	30335
15	Mrs. Kusum, Clerk-cum-Computer Operator	18575
16	Mr. Sher Singh, Clerk-cum-Computer Operator	18575
17	Ms. Neelam, Bill Clerk-cum-Computer Operator	18575
18	Mrs. Charanjit Kaur, Clerk-cum-Computer Operator	18575
19	Mr.Vishnu Shankar, Clerk-cum-Computer Operator	18575
20	Mrs.Ritu, Clerk-cum-Computer Operator	18575
21	Mrs.Bhamini, Clerk-cum-Computer Operator	18575
22	Mr.Balwant, Peon	12747
23	Mr.Bhoj Raj, Peon	12747
24	Mr.Sahil, Peon	12747
25	Mr.Vivek, Peon	12747
Nari Niketan, Sector 26, Chandigarh		
26	Mrs.Neelam Rani Verma, Craft Teacher	57431
27	Mrs.Renu, Clerk	48056
28	MsPrema Female Gardner	12747
29	Ms.Kamlesh, Female Attendant	42303
30	Sh.Ashwani Kumar, Chowkidar	39579
31	Sh.Ramjeet, Chowkidar	39579
32	Sh.Sohan Lal, Chowkidar	35076
33	Sh.Davinder Singh, Peon-cum-Chowkidar	27124
34	Ms.Mamta, Cook	18575
35	Ms.Sushila.Cook	18575
36	Ms.Manisha(Sweeper)	12747
37	Ms. Manjeet Kaur, Female Attendant	12747
38	Ms. Deepmala, Female Attendant	12747
39	Ms.Sunita Rani, Female Attendant	12747
40	Ms. Veerpal Kaur, Nurse	23971

ANNEXURE-11

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xi) OF THE RIGHT TO INFORMATION ACT, 2005**

(Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

Sr. No.	Name of Scheme	Clubbing BE 2018-19	Budget Estimates 2018-19	ACTUAL EXPDTR. / Disbursement made upto 15 th Nov, 2018
Major Head "2225"				
Welfare of SC/STs				
1	Direction & Administration (Salaries)		80.00	41.08
2	Medical Treatment		2.00	1.09
3	Wages		55.00	36.75
4	Office expenses		20.10	11.35
5	Grant-in-Aid	2.20		
(i)	Marriage of Daughter of Widows belonging to SC Category		2.00	0.60
(ii)	Post Natal Financial Assistance to SC Women		0.20	0.00
6	Development of Skills amongst SC Children living in Jhuggis & Slum Areas		10.00	10.00
7	Cash award to the children of Safai Karamcharis		10.00	10.00
8	Holiday Camps for SCs		0.50	0.50
9	Salary PCR Act		22.00	11.40
10	Medical Treatment		0.20	0.00
11	Office expenses		3.00	0.28
12	Seminar on life mission and works of Baba Sahib Dr. BR Ambedkar		2.00	1.00
13	Monetary relief to SC Victims of Atrocities		5.00	0.00
	Total		212.00	124.05
Major Head "2235"				
Welfare of Disabled				
1	Pension to Disabled Persons		600.00	344.18
2	Prosthetic Aid to Disabled Persons		5.00	2.34
3	Unemployment Allowance to physically handicapped persons		0.10	0.00
4	Petrol/Diesel to physically handicapped persons		4.00	1.45
	Total		609.10	347.97
Welfare of Children				
	Children in Need of Care & Protection	186.00		
(i)	NPRPD (National Programme for Rehabilitation of Disabled Persons)		25.00	1.78
(ii)	NORAD (Training project under Swalamban Scheme)		14.00	14.00
(iii)	Summer & Winter Uniform to the Anganwadi children of 3-6 years in 500 Anganwadis		86.00	0.00
(iv)	Home for Delinquent/ Neglected Children (Observation Home cum Special Home)		20.00	20.00
(v)	Provision of Disaster Risk Reduction (DRR)		1.00	0.00
(vi)	Grant-in-Aid to CCWDC for Shishu Greh Sec. 15, Chd.		30.00	30.00
(vii)	Juvenile justice fund		5.00	5.00
(viii)	Child Helpline		5.00	5.00
2	Home for delinquent/neglected children (Salary)		102.53	67.44
3	Medical Treatment		0.00	0.00
4	Office expenses		0.50	0.00
	Total	0.00	289.03	143.22
Welfare of Women				
1	Financial Assistance to Widows/Destitute Women	1320.00		
(i)	National Family Benefit Scheme		1.00	0.00
(ii)	Implementation of NSAP (IGNOAPS, IGWPS & IGNDPS)		1.00	0.00
(iii)	Apni Beti Apna Dhan		20.00	15.35

(iv)	Financial Assistance to Dependent Children of Widows/Destitute Women		220.00	92.57
(v)	Incentive to new born girl child (hamari beti)		40.00	25.60
(vi)	Widow Pension Scheme		1033.00	532.40
(vii)	(New Scheme) State Resource Centre for Women (SRCW) & Distt. Convergence and Facilitation Centre (DCFC)		5.00	0.00
2	Nari-Niketan Salaries		40.00	21.00
3	Medical Treatment		0.20	0.00
4	Office expenses		10.00	5.15
5	Opening of Creches for the children of working mothers (Grant-in-Aid)		100.00	51.02
6	Opening of Creches for the children of working mothers (other charges)	330.00		
(i)	Opening of Creches for the children of working mothers		100.00	69.56
(ii)	Honorarium to Anganwadi Workers		230.00	139.16
	Total		1800.20	951.81
Social Welfare				
1	Home for Old and Destitute people	10.50		
(i)	Staff scheme for strengthening of Directorate of Social Welfare		3.00	0.00
(ii)	Setting up of Cell to implement the Disability Act		0.50	0.00
(iii)	Home for Old and Destitute people (salary)		7.00	3.44
2	Medical treatment		0.10	0.00
3	Supplies & Material - Chandigarh Commission for Protection of Child Rights (CCPCR)		100.00	100.00
4	Other Charges	1520.00		
(i)	Old Age Pension		1500.00	678.56
(ii)	Running of preparatory school for children with special needs (for 50 children Paryaas Sec. 38, Chd.)		20.00	0.00
5	Assistance to Voluntary Organisation (Grant-in-Aid)	88.00		
(i)	Grant-in-Aid to Voluntary organisations		3.00	0.00
(ii)	Grant-in-Aid to SCBC corporation for running of Home for Old & Destitute People, Sec. 15, Chd.		65.00	65.00
(iii)	Grant-in-Aid to CCWDC for running of Senior Citizen Home, Sec. 43, Chd.		20.00	20.00
	Assistance to Public Sector and Other Undertaking (GIA)	30.00		
6	Chandigarh Social Welfare Advisory Board		25.00	25.00
	Transgender Welfare Board		5.00	5.00
7	Other Programmes	238.50		
(i)	Vocational Training Centre, Sec. 46 (Asha Kiran)		25.00	25.00
(ii)	VTC, Maloya (Santhalaya)		100.00	100.00
(iii)	Implementation of New Pension Scheme (NPS) Swalamban for unorganised sector workers including Rickshaw puller and rehriwalas etc.		5.00	0.60
(iv)	Construction & Management of Night Shelters		90.50	75.00
(v)	Risk Coverage Scheme - AABY Sath-Sath and Jan Shree Bima Yojna		1.00	0.00
(vi)	Protection Centre for Run Away Couple		15.00	15.00
(vii)	Provision for making arrangements to receive Mortal remains in India & final rituals		2.00	0.00
8	Ex-Gratia Payment to the family of deceased Govt. Servant		150.00	80.50
	Total		2137.10	1193.10
Major Head "2236"				
1	Special Nutrition Programme		0.00	0.00
	Total		0.00	0.00
Major Head "4225"				
(i)	Share Capital contribution to the Chandigarh schedule caste financial & development corporation (investment)		82.00	82.00
(ii)	Contribution to the Equity capital of NMDFC		0.00	0.00
	Total		82.00	82.00
Major Head "4235"				
1	Share Capital contribution to the Chandigarh		100.00	100.00

	child & women development corporation (investment)			
	Total		100.00	100.00
	Grand Total		5229.43	2942.15
	Buildings			
2	Child Welfare (Renovation/ Additions/ construction of Govt. buildings)		125.00	61.99
3	Women Welfare (Renovation/ Additions/ construction of Govt. buildings)		25.00	0.04
4	Others (Renovation/ Additions/ construction of Govt. buildings)		15.00	0.89
	Total		165.00	62.92
	Grand Total		5394.43	3005.07

ANNEXURE-12

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xii) OF THE RIGHT TO INFORMATION ACT, 2005**
(The manner of execution of subsidy programmes, including the amounts allocated and
the details of beneficiaries of such programmes)
Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S.No.	Scheme under Subsidy given	Manner of execution of subsidy Programme	Amount allocated (Rs.)	Details of Beneficiaries
1	Petrol Subsidy	Handicapped Persons who are owner of motorized vehicles and having valid driving license are entitled to 50% subsidy on actual expenditure on purchase of petrol/diesel upto maximum of 20 litres and having an income upto Rs. 1.50 lakhs annual from all sources are eligible for subsidy. This scheme has started w.e.f.1 st April, 1993.	Rs.4,00,000/-	15

ANNEXURE-13

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xiii) OF THE RIGHT TO INFORMATION ACT, 2005**

(Particulars of recipients of concessions, permits or authorizations granted)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

S.No.	Concessions/Permit/Authorization grant	Name of the recipient	Address of the recipient
NA			

ANNEXURE-14

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xiv) OF THE RIGHT TO INFORMATION ACT, 2005**

(Details in respect of the information, available, reduced in an electronic form)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

S.No.	Type of Information
1.	All the schemes being implemented by the Social Welfare Department with eligibility is available on the site of this department i.e. http://chdsw.gov.in/

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xv) OF THE RIGHT TO INFORMATION ACT, 2005**

(Particulars of facilities available to citizens for obtaining information)

Name the Department/Board/Corporation/Institution/Office: Social Welfare Department

S.No.	Facilities available	Remarks
1.	Information regarding eligibility criteria for availing assistance/concessions under various schemes is available on the website i.e. http://chdsw.gov.in/ . The application forms are available in the office of Director Social Welfare, Town Hall Extension Building, Sector-17-C, Chandigarh free of cost.	On all working days declared by the Chandigarh Administration from 9:00 AM to 5:00 PM.

ANNEXURE-16

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4(1) (B) (xvi) OF THE RIGHT TO INFORMATION ACT, 2005**

(Names, Designations and other particulars of the Public Information Officers.)

Name the Department/Board/Corporation/Institution/Office :Social Welfare Department

S. No .	Name of the State Publication Information Officer	Designation	Telephone No.(Office/ Residence)	Residential Address	Assistant State Publication Information Officer	Telephone No	Residential Address
1	Sh. Raman Kumar Sharma	Research Officer	2700062	#369 Sec-41, Chandigarh	Sh. Youssuf Masih, Superintendent	2700062	#1192, Sec-23 B, Chandigarh