

FORM-'A'

**SUBJECT.—APPLICATION FORM FOR THE REGISTRATION OF NON-GOVERNMENT ORGANISATIONS WHO ARE ENGAGED IN THE FIELD OF PERSONS WITH DISABILITIES UNDER THE RIGHT TO PERSONS WITH DISABILITIES ACT 2016 UNDER SECTION 51 OF CHAPTER VII**

1. Name of the applicant organization :
2. Address and Telephone Number :
3. Applicant is :
  - (a) An organization registered under the Societies Registration Act, 1860 (Act XXI of 1860) ;
  - (b) A Public Trust registered under any law, for the first time being in force :
  - (c) Indian Red Cross Society or its branches ;
  - (d) Company registered under Section 25 of the Companies Act, 1956.
  - (e) Any other organization (details of registration with the name of the Act) which may be recognized by the Ministry for the purpose of this Scheme (Details of registration with the name of the Act).
4. Date of establishment of the organization :
5. Nature of the organization (please indicate precisely whether it is educational or training institution or a workshop for the blind, the deaf & dumb, the orthopaedically handicapped or mentally retarded person).
6. Brief history of the organization and of its objects and activities :
7. Whether recognized by the State Government :
8. Whether recognized is of All India Character, if so, give the nature of its All India activities.
9. Whether located in its own/rented buildings :
10. Present number of disabled beneficiaries :
11. Likely dated of commencement and completion of project :
12. Whether the project is likely to be assisted by some other official or non-official source :
13. Whether necessary land for the proposed building is available, if so, give details :
14. (a) Whether trained staff and other suitable facilities for undertaking the project are available, if so give details :
  - (b) In case new staff is to be appointed, give details of the qualifications academic, professional and experience prescribed for the purpose.
  - (c) Number of employees working in the organization.

15. List of papers/statements to be attached :

- (a) Prospects or a brief descriptive note giving aims and objects/activities of the organization.
- (b) Constitution of the Organisation.
- (c) Constitution of the Board of Management with particulars of each Member.
- (d) Latest available Annual Report.
- (e) Income & Expenditure Accounts and Receipts & Payment accounts duly audited by a Chartered Accountant or a Govt. Auditor for the last two years for the organisation as a whole.
- (f) A statement giving details (year, purpose, amounts, etc.) of assistance received during the last five years from the Central/State Govt., Central Social Welfare Board, Local Bodies or any other quasi-Govt. Institution including requests made thereof to any of those or any other organization for the projects under consideration or for any other Project.
- (g) A statement giving item wise and year wise details of estimated recurring and non-recurring expenditure on the project.
- (h) A copy of each of the Plan of the proposed building (rough sketch giving board indication of the building to be constructed and area to be covered and estimated cost of construction).
- (i) A statement indicating the equipment's, apparatus, furniture, library books, etc. (by number of details whichever is possible) already available; and separately a statement indicating the above items purchased year-wise with financial assistance from the Ministry of Welfare; and
- (j) Details budget estimated receipts and expenditure during the year for which grant sought for ;

16. List of additional papers, if any ;

17. List of additional information, if any ;